



# PROFESSIONAL SCHOOL OF REAL ESTATE

## REFERRAL AGREEMENT

THIS AGREEMENT is made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between

\_\_\_\_\_ hereinafter referred to as “**First Party**” and **PROFESSIONAL SCHOOL OF REAL ESTATE**, hereinafter referred to as the “**School.**”

FOR AND IN CONSIDERATION of First Party referring to School the person(s) named below (“referred party”), the School hereby agrees that should the referred party collectively or individually, register and pay in full for **BOTH the “Salesperson Pre-Examination Course” and the “Missouri Real Estate Practice Course”** (“the prelicense courses”) at any time between the above date and December 31, 2023, School shall allow First Party to attend twelve (12) hours of Missouri Real Estate Commission approved real estate continuing education under the terms and conditions set forth below.

Name(s) of party(ies) being referred:

This agreement shall become effective immediately upon the signing by both parties hereto and shall terminate on the 31st day of December 2023.

It is understood that the free continuing education offered herein may be taken online, in a classroom setting or via the School’s webinar platform such as Zoom and must be completed no later than the 2024 expiration of First Party’s Missouri real estate license (June 30, 2024 for brokers and September 30, 2024 for salespersons).

It is also understood and agreed that the referred party must register and pay for the prelicense courses no later than December 31, 2023, and that said courses may be in any Missouri Real Estate Commission approved format offered by the school, including classroom or distance delivery.

**Fee for Split Classroom Courses:** Should First Party take the continuing education in a classroom setting at two or more locations or take less than 12 hours of continuing education in a classroom setting and the rest either online or via a webinar format, First Party agrees to pay the School a fee of Ten Dollars (\$10) to cover the administrative cost of handling the separate completion certificates and reporting requirements.

This agreement shall expire at 5:00 pm on December 31, 2023 and should the above-named referred party register and pay for any courses through the School after that date and time, the fee for any Missouri real estate continuing education courses for which First Party registers shall be the fee advertised on School’s Website at that time.

This agreement is executed and intended to be performed in accordance with the laws of the state of Missouri and the laws of that state shall govern its interpretation and effect.

\_\_\_\_\_  
First Party Name (Typed or Printed)

PROFESSIONAL SCHOOL OF REAL ESTATE

\_\_\_\_\_  
First Party Signature

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_